

# Applying to our college – what to expect

1. **Search** for the course that interests you and apply online at [thecollege.co.uk](http://thecollege.co.uk)
2. **Acknowledgement.** You'll receive a confirmation email from [centraladmissions@bpc.ac.uk](mailto:centraladmissions@bpc.ac.uk). Look out for important information about accessing the Application Portal!
3. **Application Portal.** It's never been easier to track your application, book your interview or accept your offer! Don't forget to set up your account!
4. **Notifications.** You'll receive updates about your application through the Application Portal, email or by text message.
5. **Accept your offer.** Once you've accepted your offer you will be invited in to enrol, usually at the end of August
6. **Welcome.** Once you've enrolled on to your course, you'll then be part of our college community

# Applying – top tips!

1. Only use one email address – the one you always use!
2. Received a notification? Remember to act on what it's asking you to do.
3. Check your details are correct. That includes your email address, telephone number and home address.
4. Having trouble logging in? Contact us
5. Important notifications sometimes end up in spam and junk email boxes. Remember to check them regularly.



**01202 205680**

**centraladmissions@bpc.ac.uk**



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